

**Harbour Hill Condominium Apartments Association**

**Contact Information Form** for Unit # \_\_\_\_\_ Updated: \_\_\_\_\_

Florida state statutes require condominium associations to obtain permission to publish owners & residents email addresses, and to use email to communicate HHCA business. **Please provide the information for each resident in your unit.** *New residents* should return the form to the Unit Transfer Committee Chair; *current residents* please return form to the Board Secretary.

<p>Name(1) : _____</p> <p>Telephone Numbers for: _____</p> <p>Resident Directory      Front Door Callbox</p> <p>Email address: _____</p> <p>OK to include your email on Resident Directory:    ___ Yes    ___ No</p> <p>OK to receive HHCA email communciations:    ___ Yes*    ___ No**</p> <p>Signed: _____</p>	<p>Name(2) : _____</p> <p>Telephone Numbers for: _____</p> <p>Resident Directory      Front Door Callbox</p> <p>Email address: _____</p> <p>OK to include your email on Resident Directory:    ___ Yes    ___ No</p> <p>OK to receive HHCA email communciations:    ___ Yes*    ___ No**</p> <p>Signed: _____</p>
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\*Requires you to sign-up for email on HHCA website

\*\*By opting out of email communciations you will not receive elevator postings, board meeting agendas or minutes. These communciations will be posted on the website and may be posted in the elevator, mailroom bulletin board or library. All HHCA official BALLOTS will be sent US Mail or placed in your mailbox.

**Vehicle information**

Parking Space #: \_\_\_\_\_ Make/Model/Color: \_\_\_\_\_ Plate #: \_\_\_\_\_

Parking Space #: \_\_\_\_\_ Make/Model/Color: \_\_\_\_\_ Plate #: \_\_\_\_\_

Note: If you are away and your car is left in the garage, please leave your car keys on your counter so the Superintendent can move your car (in case of an emergency).

**Building emergency contact information**

Person(s) to call if we are unable to contact you in case of a building emergency:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_